

MONTGOMERY COUNTY MEMORIAL HOSPITAL + CLINICS

BOARD MEETING · January 29, 2025

MCMH Conference Center

Zoom option available.

ROLL CALL

Trustees	Kevin Cabbage, Chair	Jill Bergstrom, Vice Chair	James Norris, Treasurer (Zoom)
	Ann Carder, Secretary (Zoom)	Jeff Vanderhoof, Trustee	Jason Poston, Trustee
	Chris Gilbert, Trustee		

Administration	Ron Kloewer, Chief Executive Officer	Mike O’Neal, Chief Operating Officer
	Bryant Blay, Chief Financial Officer	Krystalle Fada, Chief Nursing Officer
	Shauna Bozwell, Chief Clinical Officer	Kylie Bowen, Administrative Services Manager

Staff	Gale Bingham, Administrative Director of Human Resources (Zoom)	
	Pete Wemhoff, Administrative Director of Support Services (Zoom)	
	Terry Koppa, Administrative Director of Information Systems (Zoom)	
	Jamie Hossle, Revenue Cycle Director (Zoom)	
	Tim Werges, Controller (Zoom)	
	Heather Huddle, Administrative Assistant (left at 8:08am)	

Medical Staff	Dr. Warren Hayes, Chief of Staff
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Montgomery County Board of Supervisors	Charla Schmid (Zoom)
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Public Visitors	N/A
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Absent	N/A
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CALL TO ORDER

Kevin Cabbage, Board Chair, called the meeting to order at 8:00 AM at Montgomery County Memorial Hospital (MCMH) in the Conference Center. A Zoom option was available for those who wished to attend virtually.

RECOGNITION OF QUORUM

Kevin Cabbage recognized that all trustees were present.

Appointment of Trustee

Chair Kevin Cabbage reported that Montgomery County citizen Chris Gilbert is interested in serving as county hospital trustee for the remaining two years of former trustee Roger Ehmke’s term.

Jason Poston made a motion to appoint Chris Gilbert to fill the remaining two years of the term. Jill Bergstrom seconded the motion. The motion passed unanimously.

OATH OF OFFICE

Chair Kevin Cabbage administered the Oath of Office for Chris Gilbert. The associated paperwork was signed and notarized by notary Heather Huddle. Kevin then requested that introductions be made around the room.

CONSENT AGENDA

The consent agenda was presented for consideration by the Board of Trustees. It consisted of the minutes from the regular meeting on December 27, 2024 and the special meeting held on January 11, 2025, as well as the Pharmacy Med Safe policy and the following provider appointments: Matthew Bourne, DO; Steven McCormack, MD; Travis Petree, MD; Kimberly Turman, MD; William Butz, MD; David Clark, CRNA; Daniela Donoso-Pena, MD; Jason Grennan, MD; Warren Hayes, MD; Jonathan Jaksha, MD; Chad McCance, MD; Sylvia Rael, MD; Allison Summers, MD; Shelley VanHoozer, ARNP; and the following inactivations: Jared Windorski, MD; Inderjit Panesar, DPM; Ken Lamb, PA-C; Gary Koenig, MD.

A motion by Ann Carder, seconded by Jill Bergstrom, to approve the consent agenda as presented was passed unanimously.

VISITOR COMMENTS

Charla Schmid, Montgomery County Supervisor, was introduced to new trustee Chris Gilbert.

MEDICAL STAFF REPORTS

It was noted that the Medical Staff discussed the following topics at their recent meeting: provider appointments, orthopedic services, and the Med Safe disposal system that is now install outside of the Red Oak Medical Clinic. Dr. Hayes also gave an update on the outbreak of tuberculosis in the Kansas City area. Bryant Blay, CFO, is now sharing financial information with the Medical Staff during their monthly meetings.

ADMINISTRATIVE REPORTS

Chief Executive Officer – Ron Kloewer

Report printed in the Meeting Book.

Ron Kloewer reported that MD West One has hired a joint specialist, Dr. Todd Sekundiak, to work in southwest Iowa. Ron also described a new referral management platform that MCMH is utilizing to review data on referrals to confirm that MCMH is recruiting the desired specialties and specialists to practice at the Outpatient Specialty Clinic.

Ron noted that the executive team is monitoring the political situation to see what changes the new federal administration will make, especially as it relates to the Medicaid program.

Ron and Bryant Blay will be traveling to the Statehouse in Des Moines to meet with Senator Shipley.

Chief Operating Officer – Mike O’Neal

Report printed in the Meeting Book.

Mike O’Neal thanked everyone for all of the work that goes into preparing the monthly board reports.

Mike noted that Krystalle Fada, CNO was featured as the Member Spotlight in the January edition of the Nursing Institute for Healthcare Design Newsletter.

Mike reported that the leadership training has resumed, beginning with Human Resources topics. Mike also noted that a team continues to review various event reporting software options. The upcoming cycle of SHIP grant funds will be used toward implementing a new system.

The team continues to work on the Facility Master Plan and associated infrastructure updates.

Chief Financial Officer – Bryant Blay

Report printed in the Meeting Book.

Bryant Blay reported a positive interim cost report adjustment (time period July - Nov 2024) in the amount of \$400,000.

Bryant noted that MCMH’s only remaining debt is from the 2010 addition and the final payment will be made in December 2025. It was also reported that the profitability of the retail pharmacy has already repaid 91.2% of the debt incurred to start the service line. Bryant stated that the team intends to start with the infrastructure revitalization in 2025, as part of the larger master plan, and then move into other phases of the plan including inpatient rooms, etc.

Chief Nurse Officer – Krystalle Fada

Report printed in the Meeting Book.

Krystalle Fada reported that the Clinical Ladder program was re-introduced in January. The program was created in 2007, and then discontinued in 2020 due to the cost cutting measures.

Krystalle noted that she is looking into adding inpatient hospice services. Additionally, the Versa Badge system, already in use in the Emergency Department, has an emergency alert system that can be added; the additional feature is in the process of being implemented. This would allow a staff member to use a button on their badge to call for help; the call would alert nearby staff members who can then assist or call law enforcement.

Krystalle also noted that MCMH is now hiring paramedics to work in the Emergency Department.

Chief Clinical Officer – Shauna Bozwell

Report printed in the Meeting Book.

Shauna Bozwell reported that orthopedics with MD West One is going well and the first surgery has been completed.

The former Women’s Health Clinic (WHC) has been changed to additional outreach clinic space.

Shauna noted that a work group is currently discussing workflows and processes of Red Oak Family Medicine and Red Oak Internal Medicine clinics to improve operations and efficiency and to decide how to best utilize the space.

Shauna led a discussion of the referral management platform.

QUARTERLY REPORTS

Compliance

The report is included in the Meeting Book.

Investment Update

The report is included in the Meeting Book

Project Management

Bryant Blay reported that MCMH has taken possession of the secondary clinic space in Malvern. The team is working with Oracle Cerner on the location build.

FINANCE COMMITTEE

Cash Disbursements

A motion by James Norris, seconded by Ann Carder, to approve the accounts payable cash disbursements in the amount of \$1,973,274, which excludes any potential conflict of interest payments, was unanimously approved.

A motion by James Norris, seconded by Jason Poston, to approve the potential conflict of interest payment to FMTC in the amount of \$6,931 was unanimously approved, with Kevin Cabbage abstaining.

Tax Asking Budget Estimate Discussion

Bryant reviewed the Tax Asking presentation. Bryant noted that the valuation of Montgomery County went up \$14M, a 1.9% increase. MCMH levies for approximately 21% of our potential capacity max. The group reviewed a listing of other county hospitals, their county valuations and their tax levies.

Bryant presented three options:

- Option A- Equal Last Year's Tax Asking Amount (\$3.0071 levy; \$2,247,021 Total Tax Asking). This option would utilize the increase in the county's valuation to lower the levy rate while keeping the tax income consistent.
- Option B- Equal Last Year's Tax Levy Amount (\$3.0646 levy; \$2,289,999 Total Tax Asking). This option would keep the levy rate the same, resulting in an additional \$42,978 of tax income due to the increased county valuation.
- Option C- Raise Tax Levy Amount (\$3.15 levy; \$2,353,799 Total Tax Asking). The option simulates intentionally raising the levy using an arbitrary number. This particular option (\$3.15) would result in an additional \$106,778 of tax income, over Option A.

Finance Committee Chair James Norris spoke on behalf of the committee noting a recommendation to publish Option B so that the Board of Trustees has the ability to adopt Option A or B at the February meeting. He noted the committee is leaning toward adopting Option A.

Set Public Hearing for Tax Asking

Kevin Cabbage recommended that a public hearing take place on February 26, 2025 at 8:15am and to publish Option B along with the notice.

A motion was made by James Norris to set the public hearing on the tax asking for February 26, 2025 at 8:15am and to publish Option B with the notice. Jason Poston seconded the motion. The motion passed unanimously.

Ron Kloewer noted that the tax asking income represents approximately 3.5% of MCMH's total expenses.

STRATEGIC DISCUSSION

Ron Kloewer reviewed the five strategic intentions for 2025. A detailed packet expanding on the intentions is included in the Meeting Book.

Consideration of the 2025 Strategic Plan

A motion was made by Jill Bergstrom, and seconded by Jeff Vanderhoof, to approve the strategic plan as presented. The motion passed unanimously.

BOARD OF TRUSTEES

Board Committee Reports

Critical Access Hospital Review – (Jeff Vanderhoof & Jill Bergstrom) – N/A

Foundation – (Ann Carder & Jill Bergstrom) – The endoscopy equipment cost came in lower than the amount the Foundation donated for the project. The Foundation voted to leave the total donation amount intact, earmarking the remaining funds for the surgical generator equipment. The group also discussed the Foundation's vaccine fund and the other various volunteer groups that are affiliated with MCMH.

IHA Legislative – (James Norris) – James noted that all eyes are on the new political landscape.

IT Governance – (Kevin Cabbage) – N/A

Patient Experience – (James Norris & Jason Poston) – N/A

Quality Patient Safety – (Jeff Vanderhoof & Jill Bergstrom) – The quality goals and results were discussed. It was noted that trustee Roger Ehmke used to forward quality reports to the full board. The Board stated that they would still like to receive that information. Jeff will forward that information to the other trustees.

Pharmacy Governance – (Ann Carder) – MCMH retail pharmacy would like to become a site for pharmacy student internships. In addition to participating in an important program, this would also help with staffing shortages as pharmacy students can do some of the work of a pharmacist under the supervision of a pharmacist.

Bryant Blay will add some comparable data to the pharmacy report now that the service line has been operational for one year.

Discussion of CEO Performance Evaluation Process

Kevin Cabbage reviewed the annual CEO evaluation process. Kevin Cabbage requested to move the March Board of Trustees meeting to Thursday, March 27. The initial response was that the date change would work for everyone. Kylie Bowen will email trustees to confirm.

OTHER BUSINESS

The next Board Meeting will take place on Wednesday, February 26, 2025.

ADJOURN

Jill Bergstrom made a motion to adjourn the meeting. Kevin Cabbage adjourned the meeting at 10:10 am.

Respectfully submitted,



Ann Carder, Sec.